Burton Elementary School COMMUNITY COUNCIL Meeting

September 25, 2017

Burton Elementary School Library Meeting Room

827 East 200 South  
Kaysville, UT 84037

4:00 p.m.

Call to Order: Denece Johnson

Welcome, Introduction of guests

Announcements

Roll call and approval of the last meeting minutes: *pass signup sheet*

Trust Land Education and explanation on duties of the council: Denece Johnson

*Rules and Procedures Packet was distributed to members.*

*Discussed whether council members may serve consecutive terms. Rule 4.10 was read and noted.*

Overview of School Improvement Plan for 2017-2018

*School Improvement plan was presented. Goals and Expenditures were reviewed and progress discussed.*

Items of Business:

1. 10 seats on council, 7 seats to be filled (election if necessary)

*Election held.*

*Members voted in for a new term: Jeremy Canter, LeeAnne Jackson*

*Vote was unanimous*

2. Election for Council leadership for 2017-2018

*Election held.*

*Nominations were made and a vote was taken for Council Leadership with the following results:*

*Council Chair: April Pohlman; (April was contacted by text and agreed to the nomination).*

*Council Vice Chair: Jeremy Canter*

*Council Secretary: LeeAnne Jackson*

*Vote was unanimous*

Next meeting: Discuss meeting schedule times

*The council discussed moving the meeting time to 7:45 am to accommodate work schedules of some members. It was decided that for now the meeting time will remain at 4:00 pm.*

Adjournment Time: *5:30 pm*

*Members in attendance:*

*Members in attendance: Denece Johnson (Principal), Angela Lancaster (Teacher), Mindy Smith (Teacher), Jeremy Canter, LeeAnne Jackson*

*Members not in attendance: April Pohlman, Stefanie Wells*

*Non-members in attendance: Leslie Bertram (Vice Principal)*

*Testimony or comments from a non-member:*

*Vice Principal Leslie Bertram suggested that Burton Elementary have an official Facebook page in an effort to communicate better with parents. This came up in the discussion of the action plan for Goal #3 –* Promote student accountability by increasing the percentage of students responsible for their homework and missing assignments by 25%.

*Business for next meeting:*

Review Budget

*Notes:*

*Due to the deficient attendance at this meeting, additional recruiting was required for parent involvement. Justin Anderson, Brandy Davis, and Jen Matthews were parents who had expressed desire to be involved with School Community Council and agreed to be parent members.*

*April Pohlman was unable to attend this meeting, but was contacted during the meeting and accepted the responsibility of being Chair of the Council for 2017-2018 school year. She was an eligible person for this position because she is the only parent on the council completing the second year of the 2 year term.*